



Leo S. Lutz, Mayor
Mary C. Wickenheiser, Council President

Robert L. Pfannebecker, Solicitor
Norman B. Meiskey, III, Borough Manager

FINAL AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
November 14, 2011
7:00 P.M.

- I. Opening of Meeting
 1. Call to Order and Roll Call
 2. Invocation/Moment of Silence
 3. Pledge to the Flag
 4. Announcement of Executive Sessions
 - a. An executive session was held on November 14, 2011 at 6:00pm for purposes of information, personnel and legal matters.
 - b. A Personnel Committee Meeting was held on November 7, 2011 at 7:15pm.
 - c. A Personnel Committee Meeting was held on November 1, 2011 at 7:45pm.
 - d. A Personnel Committee Meeting was held on October 31, 2011 at 6:30pm.
 - e. A Personnel Committee Meeting was held on October 24, 2011 at 7:30pm.
 5. Mayor Lutz
 - a. Proclamation 2011-11: Honorary Columbia Resident Proclamation.
 6. Citizen Comments on the appointment of Chief of Police only
 - a. Consider appointing Jack R. Brommer, Jr. as Chief of Police per signed Borough-Employee Agreement
 - b. Swearing in of Jack R. Brommer, Jr. as Chief of Police by the Honorable Judge David R. Workman, Lancaster County Court of Common Pleas.
 7. Citizen Comments (Agenda items only)
 8. Minutes for Approval
 - a. Consider approval of the Regular Borough Council Meeting Minutes for 10/10/11.
 - b. Consider approval of the Joint Columbia Borough School Board and Columbia Borough Council Meeting Minutes for 10/13/11.
 9. Historical Architectural Review Board (HARB)
 10. Consent Agenda For Approval
 - a. September 2011 Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund, Municipal Authority Capital Fund.
 - b. October 2011 Check Register Report, Treasurer's Report, Budget Performance Reports: General Fund, Capital Fund, State Fund (Liquid Fuels), Waste Water Fund, Municipal Authority Capital Fund and September 2011 Tax Collector Report.
- II. Standing Committee Assignments
 11. The Committee on Finance
 - a. Consider approval of 2011 Budget Change No. 6 Revised 11/9/11.
 - b. Consider approval of a plan for the Borough to accept responsibility for all Market related bills through a period not to exceed June 30, 2012, while allowing Market

rents and any other donated funds, etc. to be placed into the Columbia Historic Market House Trust Bank Account during this same time period.

- c. Consider entering into an agreement with the Credit Systems of York to collect delinquent accounts.
 - d. To authorize the advertisement of the proposed 2012 budget with the necessary ordinances and resolutions.
 - e. Consider approval of Resolution No. 11-19: Authorizing Participation in the Merchant Service Program.
 - f. Consider approval of Resolution No. 11-20: Establishing a Fund Balance Policy.
 - g. Consider approval to authorize Finance Manager to notify the Columbia QRS that their outstanding fuel bill owed to the Borough must be paid in full by December 1, 2011 or the use of the Borough issued fuel card will be suspended.
12. The Committee on Highway
13. The Committee on Public Safety
- a. Consider supporting the Columbia Police Department in hosting a "National Night Out" at Glatfelter's Field on August 27, 2012.
14. The Committee on Public Property
- a. Consider approval to surplus current K-9 vehicle, 2005 Ford Crown Victoria, VIN #2FAFP71W15X160890, and dispose of same per PA Borough Code and Borough Policy.
15. The Committee on Personnel
- a. Consider appointment of Patrolman Matthew D. Leddy as Detective effective immediately at the rate of pay per the Collective Bargaining Agreement.
16. The Committee on Municipal Legislation
17. The Committee on Market
- a. The Market House will be open on Wednesday November 23rd from 9am-3pm and will be closed on November 24th due to the Thanksgiving Holiday. It will be open on November 25th from 9am-3pm with limited vendors.
18. The Committee on Community Development
19. The Committee on Wastewater
- a. Municipal Authority Resolution 2011-2: Rate increase of 20% for Waste Water Services was passed by the Municipal Authority effective 1/1/2012.
- IV. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer
20. Solicitor
21. Secretary/ Treasurer
- a. Consider approval of Resolution No. 2011-16: Designation of Agent for Government Reimbursement for Tropical Storm Lee.
 - b. Consider approval of Resolution No. 2011-17: Appointing the Certified Public Accounting Firm of Sager, Swisher and Company, LLP as Auditors for 2011 per engagement letter dated October 14, 2011.
 - c. Consider approval of Resolution No. 2011-18: Policy and Procedures for Consultant Selection on Engineering Services for projects.
 - d. Consider removing from the table the approval of a Final Sales Agreement with the Columbia Economic Development Corporation for the sale of the two gifted parcels by Safe Harbor Water Power Corporation to Columbia Borough minus a small sliver of land to be held by the Borough as depicted on sheet 2 of 5 on the proposed Norfolk Southern Subdivision Plan dated 8/10/11.
 - e. Consider approval of a Final Sales Agreement with the Columbia Economic Development Corporation for the sale of the two gifted parcels by Safe Harbor Water

- Power Corporation to Columbia Borough minus a small sliver of land to be held by the Borough as depicted on sheet 2 of 5, Lot 1 on the proposed Norfolk Southern Subdivision Plan dated 8/10/11.
- f. Consider removing from the table the approval of Final Sales Agreement between the Columbia Economic Development Corporation and the Columbia Heritage Cottage Owners Association of the gifted parcels by Safe Harbor Water Power Corporation to Columbia Borough minus a small sliver of land to be held by the Borough as depicted on sheet 2 of 5 on the proposed Norfolk Southern Subdivision Plan dated 8/10/11.
 - g. Consider approval of Final Sales Agreement between the Columbia Economic Development Corporation and the Columbia Heritage Cottage Owners Association of the gifted parcels by Safe Harbor Water Power Corporation to Columbia Borough minus a small sliver of land to be held by the Borough as depicted on sheet 2 of 5, Lot 1 on the proposed Norfolk Southern Subdivision Plan dated 8/10/11.
 - h. Consider approval of proposed E-Power Direct Discount Participation Agreement with KEMA Services, PPL Electric Utilities, and Wilco Electric for lighting upgrade in Borough Municipal Building subject to final review and approval of Borough Solicitor and Borough Manager.
- 22. Boards/Commissions/Authority
 - 23. Reports from Council Members
 - 24. Citizen comments (Non-agenda items only)
- IV. Adjournment

HAPPY THANKSGIVING!

