

**MINUTES
BOARD OF DIRECTORS
LANCASTER-LEBANON INTERMEDIATE UNIT 13
DECEMBER 9, 2015**

CALL TO ORDER

The regular meeting of the Lancaster-Lebanon Intermediate Unit 13 Board of Directors was called to order at 7:37 PM by Mr. Michael Landis, President, at The Conference and Training Center at IU13, 1020 New Holland Avenue, Lancaster, PA 17601.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members Present:

Glenn R. Achey, Cornwall-Lebanon
Mark Anderson, Manheim Township
Christian Brackbill, Jr., Pequea Valley
Paul Topping, Lebanon (elected at 7:39 PM)
Ralph Duquette, Palmyra Area
Joseph Fullerton, Penn Manor
Idette Groff, Conestoga Valley
Brad Hoffer, Manheim Central
Paul Irvin, Eastern Lancaster County
Michael R. Landis, Warwick
Ronald Melleby, Donegal
Charles Merris, Jr., Hempfield
Brandon Bernard, Eastern Lebanon County (elected at 7:39 PM)
Linda Troublefield Owens, Lancaster
Dr. Doreen Packer, Lampeter-Strasburg
Staci Murray, Northern Lebanon (elected at 7:39 PM)
Joseph C. Zimmerman, Annville-Cleona

Absent:

Craig Chubb, Solanco
Allen L. Dissinger, Cocalico
Leo Lutz, Columbia Borough (elected at 7:39 PM)
Karen Sweigart, Elizabethtown Area (elected at 7:39 PM)
Tim Stauffer, Ephrata Area

Staff Present:

Dr. Brian Barnhart, Executive Director
Gina Brillhart, CFO/Assistant to the Executive Director
Tim Evans, The Conference and Training Center at IU13
Shannan Guthrie, Corporate Communications
Timothy Laubach, Director of Technology Services
Pam McCartney, Director of Instructional Services
Patricia Pontz, Executive Director's Office

Minutes – December 9, 2015

Flip Steinour, Director, Human Resources Services
Sherry Zubeck, Director, Early Childhood and Special Education Services

Guests:

Carrie Bruey, IU13
Christina Davis, IU13
Wyman Fowler, IU13
Heather Frey, IU13
Cathy Hower, IU13
Mary Edith Leichliter, IU13
Trish Link, IU13
Kathryn Neyer, IU13
Rick Potts, IU13
Kathy Rose, IU13
Tim Shenk, IU13
Mary Beth Urban, IU13
Sherri Williams, IU13

PUBLIC COMMENTS

None.

ELECTION OF NEW BOARD MEMBERS

Mr. Landis announced that nomination forms were received from each of the following school districts appointing their new representative to the IU13 Board of Directors:

- Columbia Borough School District – Mr. Leo Lutz
- Eastern Lebanon County School District – Mr. Brandon Bernard
- Elizabethtown Area School District – Ms. Karen Sweigart
- Lebanon School District – Mr. Paul Topping
- Northern Lebanon School District – Ms. Staci Murray

On a motion by Mr. Fullerton and a second by Mr. Anderson, the five nominees as presented were elected to the IU13 Board of Directors to complete the remainder of the 2015-16 school year until June 30, 2016. (Time: 7:39 PM)

Motion carried: Yes-14, No-0, Absent-3, Vacant-5

Mr. Landis welcomed the new board members.

PRESENTATION

Sherri Williams recognized Cathy Hower, who was named Social Worker of the Year at the Pennsylvania School Social Work Personnel Conference. Ms. Hower commented.

Pam McCartney introduced Tim Shenk and his team for a presentation on the federal grant IU13 recently received for the Improved Reentry Education Program. Adult Education staff members Trish Link, Christina Davis, Mary Edith Leichliter, and Wyman Fowler provided information on the program. Discussion ensued.

APPROVAL OF NOVEMBER 11, 2015 BOARD MINUTES

On a motion by Mr. Anderson and a second by Mr. Melleby, the November 11, 2015 Board minutes were approved as presented.

Motion carried: Yes-17, No-0, Absent-5

TREASURER'S REPORT

On a motion by Mr. Achey and a second by Mr. Brackbill, the Treasurer's Report, including the following, was approved for the period ending October 31, 2015:

- A. Cash Reconciliation (Treasurer's Report - Cash and Investments)
- B. Investments (Treasurer's Report - Cash and Investments)
- C. Budget Expenditure Report (Treasurer's Report - Expenditure Report)
- D. Program Budget Reconciliation (Treasurer's Report – Budget Reconciliation)
- E. Check Register in the amount of \$7,763,218.24

Motion carried: Yes-17, No-0, Absent-5

BOARD REPORTS

On behalf of the Lancaster-Lebanon Education Foundation, Mr. Zimmerman shared that the Foundation raised \$7,985 through donations received in the Extraordinary Give. He thanked those who participated. Also, Mr. Zimmerman announced that this year's fundraiser will be a bingo event in the spring, with more information to come.

Mrs. Groff provided a report regarding PSBA and NSBA, providing information about the Elementary and Secondary Education Act (ESEA) reauthorization, new PSBA Principles for Governance and Leadership, and upcoming PSBA new board member training and changes in the PSBA Daily Edition.

Dr. Barnhart provided a legislative update, including the status of state budget negotiations. He also commented on an upcoming telephone conference with Senator Casey and an upcoming presentation to superintendents by Noelle Ellerson, American Association of School Administrators, regarding the ESEA reauthorization.

STAFF REPORTS

Mrs. Zubeck thanked board members who attended and provided a report on the recent student Holiday Minibusiness Bazaars, noting it was a record year.

CORRESPONDENCE

None.

CORRECTIONS/ADDENDA

Mr. Irvin noted that there is a Human Resources Addendum with Item F, plus the Early Intervention calendar provided in packets.

BUSINESS SERVICES

Mr. Brackbill noted that his committee welcomed Mr. Bernard. They also talked about the audit to be presented next month and that the Revenue Anticipatory Note (RAN) is in place if needed.

On a motion by Mr. Brackbill and a second by Mr. Anderson, approval was given for Consent Agenda Item A:

A. Contracts:

For Pennsylvania Training and Technical Assistance Network:

1. SBU/SSU Name: SBU 015 – Statewide Initiatives
Funding Source: Federal
Contractor: LDP, Inc., dba Leader Services
Term: July 1, 2015, to June 30, 2016
Cost: Not to exceed \$7,104
Scope:
 - Website system development

(Purpose: Contractor will develop a new website system known as the Timely and Appropriate Placement (TAP) to track students who are part of the Cordero v. Commonwealth court order. The cost includes site design, reports, testing, and project management. The old system is currently utilizing software that is no longer supported.)

2. SBU/SSU Name: SBU 015 – Statewide Initiatives
Funding Source: Federal
Contractor: Asure Software
Term: January 1, 2016, to December 31, 2016, with automatic renewal
Cost: Not to exceed \$33,500 (One-time cost of \$23,500 for deployment and configuration). Annual cost for software license and hosting service not to exceed \$10,000
Scope:
 - Conference room reservation management software for PaTTAN facilities, IU13 Conference Center, and One Cumberland

(Purpose: Software upgrade and data migration for PaTTAN, IU13 Conference Center, and One Cumberland meeting room management database. This software will also manage PaTTAN's fleet vehicle reservation. PaTTAN will implement Asure Software's Power Ethernet Panel solution which includes hardware that will integrate with resource Scheduler software.)

Marketplace Contract for the following customer:

3. SBU/SSU Name: SBU 015 – Statewide Initiatives
Customer: Montgomery County Intermediate Unit 23
Term: October 1, 2015, to September 30, 2016
Revenue: Not to exceed \$40,702
Service Provided:

- Provide support to the Deaf-Blind Project

(Purpose: A Lancaster-Lebanon Intermediate Unit 13 employee will provide support to the Deaf-Blind Project. As a parent consultant, the employee will lend her expertise and knowledge to develop and implement professional development and materials as well as the overall support and collaboration related to family engagement.)

Motion carried: Yes-17, No-0, Absent-5

INSTRUCTIONAL SERVICES

Mrs. Owens noted that the committee discussed its Strategic Business Units.

On a motion by Mrs. Owens and a second by Mr. Fullerton, approval was given for the following Consent Agenda Item A:

A. Contracts:

1. SBU/SSU Name: SBU 004 – Education Improvement Services
Funding Source: Local
Contractor: Curriculum Management Solutions, Inc.
Term: April 26, 2016, to April 28, 2016
Cost: \$6,600 plus \$135 for materials per participant, and not to exceed \$2,000 for travel expenses

Scope:

- Training in the systems, processes, and procedures for aligning the written, taught, and tested curriculum

(Purpose: This is a three-day training for IU13 curriculum and instruction staff, and is also open to colleagues at neighboring IUs for a fee. This training is intended to build IU13's capacity for supporting districts in curriculum alignment, audits, and other marketplace services.)

Marketplace Contract(s) for the following customer(s):

2. SBU/SSU Name: SBU 004 – Education Improvement Services
Customer: Capital Area Intermediate Unit (CAIU 15)
Term: September 29, 2015, to June 30, 2016
Revenue: Not to exceed \$10,000
Service Provided:
- To serve as the Regional Math Design Collaborative (RMDC) point of contact for CAIU 15

(Purpose: This contract with Capital Area IU 15 provides for professional development support to districts participating in the Mathematics Design Collaborative (MDC) program. Lancaster-Lebanon IU13 is a sub-grantee of the statewide MDC contract. The MDC brings high-quality instructional tools and professional support services to mathematics education that help schools meet the goal of having all students college and career ready.)

3. SBU/SSU Name: SBU 004 – Education Improvement Services
 Customer: See List Below
 Term: July 1, 2016, to June 30, 2019
 Revenue: \$6,000 or \$12,000 depending on district census
 Service Provided:
 - To provide online learning courses

(Purpose: This is a renewal of the existing contract for Lancaster-Lebanon Virtual Solutions to provide online learning course options for the following school districts:

<i>Annville-Cleona</i>	<i>Elizabethtown Area</i>
<i>Columbia Borough</i>	<i>Lampeter-Strasburg</i>
<i>Cornwall-Lebanon</i>	<i>Lebanon</i>
<i>Donegal</i>	<i>Manheim Central</i>

Minimum course purchases are required in lieu of membership fees. If course costs are not met, the district will be responsible for the full membership fee of \$6,000 or \$12,000 based on census.)

4. SBU/SSU Name: SBU 007 – Nonpublic School Services
 Customer: See Listing Below
 Term: August 1, 2015, to June 30, 2016
 Revenue: See amounts listed
 Service Provided:
 - Title I Reading and Math instructional services to the following districts:

Elizabethtown Area School District	\$10,512.32
Conestoga Valley School District	\$15,622.69
Lebanon School District	\$37,977.25
Manheim Central School District	\$ 2,834.21

(Purpose: Lancaster-Lebanon IU13 provides reading and math instructional services in accordance with the Title I programs to eligible district students enrolled in nonpublic schools. The school district and IU13 agree to pool funds for instruction in the private schools. The pooled funds are used to serve eligible private school students who reside in participating public school attendance areas.)

5. Approval to amend the previously approved School District of Lancaster contract of \$125,192 by \$10,000 for an amended contract total of \$135,192. The original contract was approved on August 12, 2015.

(Purpose: This additional funding will go towards the IU13 Community School liaison at Reynolds Middle School. The purpose of the contract is to coordinate after-school enrichment activities at the Reynolds Middle School and provide English as a Second Language classes and educational trainings for parents. IU13 is the lead agency for the Community School at Reynolds, and these activities will support that initiative.)

Motion carried: Yes-17, No-0, Absent-5

HUMAN RESOURCES SERVICES

Mr. Irvin welcomed Ms. Murray to the committee. He also noted the high need for substitutes and encouraged local boards to promote the upcoming collaborative Substitute Fair to be held on January 14, locally at the IU13 Lancaster and Lebanon offices.

On a motion by Mr. Irvin and a second by Mr. Anderson, approval was given for the following Consent Agenda Items A-F:

- A. Approval to increase previously approved contract, C1564283, in the amount of \$20,000 with The LaPenna Group, Inc., for an amended contract total not to exceed \$65,000. The original contract was approved at the May 14, 2014 meeting. (SBU 001 – Administrative and Management Services)

(Purpose: This contract is to provide continuing service to member districts in the analysis and benefits of an on-site medical center.)

- B. Personnel actions as presented in Human Resources Services Exhibit A.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Changes of Position/Status/Salary.)

- C. Acknowledgement of the donation from Giant Foods for \$150 to purchase recyclable grocery bags used in the 2015 Giving Bag event.

- D. First Reading of new Policy 819 - Suicide Awareness, Prevention and Response. (Reference HRS Exhibit B)

- E. Approval of the 2016-2017 Early Intervention School Calendar.

- F. Personnel actions as presented in HRS Exhibit C.

(Purpose: To approve Resignations, Retirements, Terminations, Employment, Leaves of Absence, and/or Changes of Position/Status/Salary.)

Motion carried: Yes-17, No-0, Absent-5

Personnel Actions – HRS Exhibit A:

RESIGNATION:

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	SUSAN	BARRY	PART-TIME HOMEBOUND INSTRUCTOR	Multiple Disabilities Support	ECSES	11/12/2015	Personal reasons
2	RACHEL	LEVINE	TEACHER OF SPECIAL EDUCATION	Early Intervention	ECSES	12/18/2015	Personal reasons

TERMINATION:

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	SUBASH	GURUNG	COMM ED ADJUNCT ASSISTANT	Community Education	IS	12/10/2014	Job Abandonment
2	AMANDA	MCALPINE	SUB DAILY PROFESSIONAL		HRS	12/09/2014	Failure to update clearances per the new legislation
3	LAUREN	RAMSPACHER	SUB DAILY PROFESSIONAL		HRS	08/19/2014	Didn't work during 14/15

RETIREMENT:

#	First Name	Last	Position	Program	Dept.	Effective Date
1	BONITA	STOLL	HEALTHCARE ASSISTANT	Related Services	ECSES	11/09/2015

EMPLOYMENT:

#	First name	Last Name	Position	Program	Dept.	Effective Date	Salary	Step	Days of Servi	Reason
1	DEBORAH	AUBIN	TEACHER OF SPECIAL EDUCATION	Life Skills Support	ECSES	12/21/2015	\$ 63,233.00	M+15/7	190	Filling vacancy
2	EMILY	DEINES	SUB DAILY PROFESSIONAL		HRS	11/23/2015	\$ 110.00 /day			New - Program need
3	EMILY	DEINES	SUB DAILY PARAPROFESSIONAL		HRS	11/23/2015	\$ 90.00 /day			New - Program need
4	SEAN	DRASHER	SUB DAILY PROFESSIONAL		HRS	11/03/2015	\$ 110.00 /day			New - Program need
5	SEAN	DRASHER	SUB DAILY PARAPROFESSIONAL		HRS	11/03/2015	\$ 90.00 /day			New - Program need
6	RACHEAL	DROEGE	PART-TIME PCA 5.5 HOURS	Early Intervention	ECSES	11/16/2015	\$ 11.21 /hour	1		Secondary assignment
7	BRITTANY	FOOSE	COMM EDUCATION ADJUNCT	Community Education	IS	11/20/2015	\$ 18.00 /hour	1		Filling vacancy

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary		Step	Days of Serv	Reason
8	MICHELE	FORRY	PARAEDUCATOR 1:1	Autistic Support	ECSES	12/01/2015	\$ 11.93	/hour	3	185	Requested by Warwick SD
9	NICOLE	FORTI	PART-TIME PCA 5.5 HOURS	Autistic Support	ECSES	11/23/2015	\$ 11.21	/hour	1		Requested by Lebanon SD
10	KIMBERLY	GOCKLEY	PARAEDUCATOR	Autistic Support	ECSES	11/23/2015	\$ 13.10	/hour	6	185	Filling vacancy
11	JANICE	GUNNELLS	SUB DAILY PARAPROFESSIONAL		HRS	11/16/2015	\$ 90.00	/day			New - Program need
12	JULIETTE	HONSINGER	PART-TIME PARAEDUCATOR	Early Intervention	ECSES	11/30/2015	\$ 11.93	/hour	3		Filling vacancy
13	TOMAS	IRAHETA	PART-TIME PCA 5.5 HOURS	Emotional Support	ECSES	11/23/2015	\$ 11.57	/hour	2		Requested by Lebanon SD
14	JOLENE	KREIDER	SUB HEALTH ASSISTANT		HRS	11/19/2015	\$ 100.00	/day			New - Program need
15	JOLENE	KREIDER	SUB DAILY PARAPROFESSIONAL		HRS	11/19/2015	\$ 90.00	/day			New - Program need
16	KIMBERLY	MILLER	PART-TIME PARAEDUCATOR	Autistic Support	ECSES	11/23/2015	\$ 11.57	/hour	2		Filling vacancy
17	ERIKA	NATICCHIA	PART-TIME PARAEDUCATOR 1:1	Multiple Disabilities Support	ECSES	11/30/2015	\$ 11.57	/hour	2		Filling vacancy
18	JACLYN	PENNINGTON	SUB DAILY PARAPROFESSIONAL		HRS	11/20/2015	\$ 90.00	/day			New - Program need
19	KATELYNN	SCHULZE	PART-TIME PARAEDUCATOR	Emotional Support	ECSES	11/02/2015	\$ 12.70	/hour	5		Filling vacancy
20	VAUGHN	STETLER	PARAEDUCATOR 1:1	Autistic Support	ECSES	12/07/2015	\$ 11.21	/hour	1	185	Requested by Columbia Borough SD
21	OLIVIA	TAWADROUS	SUB DAILY PARAPROFESSIONAL		HRS	11/09/2015	\$ 90.00	/day			New - Program need
22	CAITLIN	THRAILKILL	SUB SHORT TERM	Autistic Support	ECSES	12/07/2015	\$ 268.54	/day	1		Filling vacancy
23	EMILY	TRACY	TEACHER OF SPEECH CORRECTION	Related Services	ECSES	12/07/2015	\$ 55,329.00		M/3	190	Filling vacancy

CHANGE OF POSITION, SALARY, OR STATUS:

CHANGE OF POSITION:														
#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary		Days of Servi	Step	Reason
1	MARCY	CARBAUGH	PARAEDUCATOR	Autistic Support	ECSES	PARAEDUCATOR 1:1	Autistic Support	ECSES	11/09/2015	\$ 16.30	/hour	185	13	Requested by Lebanon SD
2	RACHEAL	DROEGE	PART-TIME PARAEDUCATOR 1:1	Early Intervention	ECSES	PARAEDUCATOR 1:1		ECSES	11/16/2015	\$ 11.21	/hour	185	1	Secondary assignment
3	CAROL	KLINE	TEACHER OF SPECIAL	Life Skills Support	ECSES	SEC SPECIAL EDUCATION	Emotional Support	ECSES	12/01/2015	\$ 75,937.00		195	M/14	Filling vacancy
4	NIKKI	KREMER	PART-TIME PARAEDUCATOR	Multiple Disabilities Support	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	11/17/2015	\$ 90.00	/day			Employee request
5	MARY EDITH	LEICHLITER	COMM EDUCATION ADJUNCT	Community Education	IS	COMM EDUCATION INSTRUCTOR	Community Education	IS	11/12/2015	\$ 19.48	/hour	260		Move from PT - FT status
6	JOSH	MCMANNES	COMMUNITY SCHOOL LIAISON	Community Education	IS	COMMUNITY SCHOOL COORDINATOR	Community Education	IS		\$ 47,000.00		260		New - program need
7	TARA	NOVAK	PARAEDUCATOR	Emotional Support	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	11/20/2015	\$ 90.00	/day			Employee request
8	MARIANN	REIDER	PARAEDUCATOR	Life Skills Support	ECSES	SUB SHORT TERM	Life Skills Support	ECSES	12/01/2015	\$ 268.54	/day		B/1	Filling vacancy
9	RONALD	WHITING	TEACHER OF SPECIAL	Basic Occupational Skills	ECSES	JOB TRAINER	Job Training Services	ECSES	11/09/2015	\$ 27.51	/hour	185	18	Change in position
CHANGE OF SALARY OR STATUS:														
#	First Name	Last Name	Position	Program	Dept.				Effective Date	Salary		Days of Servi	Step	Reason
10	PATRICIA	BARNES	COMM EDUCATION INSTRUCTOR	Community Education	IS				01/04/2016	\$ 20.06	/hour	260		Increase in hours due to program need
11	MEGAN	CASTANEDA	PARAEDUCATOR 1:1	Life Skills Support	ECSES				12/01/2015	\$ 12.31	/hour	185	4	Decrease in hours due to program need
12	SHARON	DOYLE	PARAEDUCATOR	Multiple Disabilities Support	ECSES				11/24/2015					Light Duty
13	MARGARET	GIORDANO	COMM EDUCATION INSTRUCTOR	Community Educaiton	IS				01/04/2016	\$ 27.80	/hour	260		Increase in hours due to program need
14	MEGAN	KISHBAUGH	HS EARLY CHILDHOOD INSTRUCTOR	Head Start	ECSES				12/14/2015	\$ 25.51	/hour	195		Salary adjustment
15	ROBIN	PRICE	PARAEDUCATOR 1:1	Life Skills Support	ECSES				10/19/2015	\$ 12.31	/hour	185	4	Increase in hours per district request
16	PAULA	WILLIAMS	PARAEDUCATOR 1:1	Related Services	ECSES				11/16/2015	\$ 14.75	/hour	185	10	Increase in hours per district request

LEAVE OF ABSENCE:

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	SAMANTHA	HARTER	PARAEDUCATOR	Early Intervention	ECSES	12/3/2015	Unpaid medical leave for 52 calendar days

Personnel Actions – HRS Exhibit C:

RESIGNATION:

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Reason
1	LAURA	BEGIN	PARAEDUCATOR	Autistic Support	ECSES	11/24/2015	Personal reasons
2	PAMELA	BENDER	SUB DAILY PARAPROFESSIONAL		HRS	05/11/2015	Personal reasons
3	ELIZABETH	LECHNER	COMM ED ADJUNCT ASSISTANT	Community Education	IS	06/01/2015	Personal reasons
4	JOHN	NEGLEY	SUB DAILY PARAPROFESSIONAL		HRS	10/13/2015	Relocating out of area
5	AMBER	SHOWERS	HS EARLY CHILDHOOD ASSISTANT	Head Start	ECSES	12/11/2015	Personal reasons

RETIREMENT:

#	First Name	Last Name	Position	Program	Dept.	Effective Date
1	FRANCINE	COY	TAX BUREAU	Lancaster County Tax Collection Bureau	HRS	01/15/2016

EMPLOYMENT:

#	First Name	Last Name	Position	Program	Dept.	Effective Date	Salary		Step	Days of Serv	Reason
1	SARAH	ALBERTSON	COMM EDUCATION ADJUNCT SUB	Community Education	IS	12/14/2015	\$ 24.01	/hour			New - Program need
2	ALLISON	FIELDS	TEACHER OF SPECIAL EDUCATION	Autistic Support	ECSES	01/11/2016	\$ 51,022.00		B/1	190	New - Program need
3	MOLLY	FINLEY	PROGRAM DIRECTOR		ECSES	12/01/2015	\$ 450.00	/day			Temporary need
4	TANYA	MARTZALL	PART-TIME PCA 5.5 HOURS	Emotional Support	ECSES	12/07/2015	\$ 12.31	/hour	4		Filling vacancy
5	CHRISTOPHER	MATT	TEACHER OF SPECIAL EDUCATION	Basic Occupational Skills	ECSES	02/08/2016	\$ 57,016.00		M+15/2	190	Filling vacancy
6	ASHLEY	ROTUNDA	PART-TIME HOMEBOUND INSTRUCTOR	Multiple Disabilities	ECSES	11/30/2015	\$ 41.88	/hour	M/3		Requested Cornwall-Lebanon SD
7	ROBYN	WENTZEL	PART-TIME PARAEDUCATOR	Emotional Support	ECSES	12/14/2015	\$ 11.21	/hour	1		New - Program need

CHANGE OF POSITION, SALARY, OR STATUS:

CHANGE OF POSITION														
#	First Name	Last Name	FROM - Position	Program	Dept.	TO - Position	Program	Dept.	Effective Date	Salary		Step	Days of Serv	Reason
1	LOURDES	BARD	DAILY SUB PROFESSIONAL		HRS	SHORT-TERM SUBSTITUTE TEACHER	Multiple Disabilities Support	ECSES	11/30/2015	\$ 276.43	/day	B+15/1		Filling vacancy
2	AMANDA	RUTH	COMM EDUCATION ADJUNCT	Community Education	IS	COMM ED INSTRUCTOR	Community Education	IS	01/04/2016	\$ 18.36	/hour		260	New - Program need
3	CAROL	SAGUN	DAILY SUB PROFESSIONAL		HRS	SHORT-TERM SUBSTITUTE TEACHER	Basic Occupational Skills	ECSES	12/08/2015	\$ 268.53	/day	B/1		Filling vacancy
4	MICHELE	SENSENG	PART-TIME PARAEDUCATOR	Early Intervention	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	12/16/2015	\$ 90.00	/day			Employee request
5	LATONIA	THOMAS	PART-TIME PARAEDUCATOR	Emotional Support	ECSES	PARAEDUCATOR	Emotional Support	ECSES	12/02/2015	\$ 11.57	/hour	2	185	Filling vacancy
6	CAITLIN	THRAILKILL	SHORT-TERM SUBSTITUTE TEACHER	Autistic Support	ECSES	TEACHER OF SPECIAL EDUCATION	Autistic Support	ECSES	01/04/2016	\$51,022.00		B/1	190	New - Program need
7	ALEX	WISSLER	PART-TIME PCA 5.5 HOURS	Emotional Support	ECSES	SUB DAILY PARAPROFESSIONAL		HRS	12/01/2015	\$ 90.00	/day			Employee request

PRIOR BUSINESS

None.

NEW BUSINESS

None.

BOARD OPPORTUNITIES

Dr. Barnhart reviewed upcoming Board opportunities as included in the Board packet, highlighting that New IU13 Board Orientation will be on January 13, 2016. In addition, IU13 will be holding New School District Board Orientation on January 27, and Dr. Barnhart asked for Board members willing to participate in the panel discussion. Mr. Landis commented.

Dr. Barnhart also invited Board members to attend the upcoming holiday play by an IU13 multiple disabilities class to be held at Manheim Central Middle School.

HANDOUTS

Dr. Barnhart reviewed handouts in the Board packet, highlighting the Lancaster and Lebanon County State Legislators booklet, a blank copy of Dr. Barnhart's evaluation form, updated IU Board directory and introductory brochure, and enrollment reports.

BOARD COMMENTS

Mr. Duquette noted that Palmyra Area School District will be seeking a new high school principal and asked board members to share this information if they are aware of anyone in their districts who may be interested.

Mr. Brackbill shared information on the results of his district's school board election regarding write-in candidates.

PUBLIC COMMENTS

None.

ADJOURNMENT

Mr. Landis shared that the board favors are from the Solanco Cool Mules minibusiness and were purchased at the Holiday Bazaar. He asked board members to contact the class to offer thanks and encouragement.

Mr. Landis announced that the next board meeting will be on January 13, beginning with the New Board Member Orientation session to which all members are invited.

Dr. Barnhart thanked ECSES staff members for attending and supporting their colleagues.

On a motion by Mr. Irvin and a second by Mr. Anderson, the meeting was adjourned at 8:59 PM.

Motion carried: Yes-17, No-0, Absent-5

Respectfully submitted,

Gina Brillhart
Secretary