



Leo S. Lutz, Mayor

Robert L. Pfannebecker, Solicitor

Kelly Murphy, Borough Council President Rebecca Denlinger, Assistant Borough Manager

PRELIMINARY AGENDA
COLUMBIA BOROUGH COUNCIL MEETING
June 11, 2018
7:00P.M.

I. Opening of Meeting

1. Call to Order and Roll Call
2. Invocation/Moment of Silence
3. Pledge to the Flag
4. Announcement of Executive and Information Session(s)
 - a. A Personnel Meeting was held on May 21, 2018 at 4:00 pm to discuss staff and union personnel.
 - b. On June 11, 2018 at 6:00pm Council held an Information Session to receive information only items from its Borough Manager and Solicitor.
5. Resolution 2018-12 regarding Columbia Borough Council's Junior Council Program and introduction of Mya Black, Trinity Cover, Robert Misciagna and Madison Simpson as Junior Council Members.
6. Presentation of Sager and Swisher's audit report for 2017 borough finances by Mike Reiner and Alissa Harrison.
7. Presentation by representatives of Cimarron Investments, LLC regarding requested financial assistance for a hotel project at 2nd and Locust Streets.
8. Request from Wayne Hershey to address council with issues regarding Quick Ticket program.
9. Citizen Comments (Agenda Items Only)
10. Minutes for Approval
 - a. Consider approval of the Borough Council Meeting Minutes for May 14, 2018.
 - b. Consider approval of minutes from the joint Columbia Borough Council and Columbia Borough School Board held May 24, 2018.
11. Mayor Lutz
 - a. U.S. House of Representative passed legislation for the Susquehanna National Heritage Area Act designating Lancaster and York Counties a National Heritage Area (NHA).

II. Standing Committee Assignments

12. The Committee on Finance
 - a. Consider approval for Sager and Swisher's audit report for 2017 borough finances.
 - b. Consider approval of April 2018 Financial Reports including Check Register Report, Treasurer's Report, Tax Collector's Report, Budget Performance Reports: General Fund, Capital Fund, Bond Capital Fund and State Fund (Liquid Fuels).
 - c. Consider budget change #1 for 2018 which includes changes to the General Fund and Capital Fund budgets.

The Committee on Finance (continued)

- d. Consider approval to distribute annual contributions to the requested borough organizations as provided for in the 2018 budget.
 - e. Consider approval to release the remaining escrow balance of \$11,799.00 to Mountville Motor Sales for their completed project at 806 Lancaster Avenue as recommended by the Borough Engineer, C.S. Davidson, Inc.
 - f. Consider approval to cover travel expenses in an amount not to exceed \$1500 associated with a planned visit by Ms. Zena Howard, architect with the firm of Perkins + Will, to explore business and development opportunities in Columbia, with these funds to be allocated from the General Fund Community Re-Investment line item 01-452-547.
 - g. Consider approval for the following grant and tax relief requests from Cimarron Investment, LLC in connection with the Clarion Hotel at the Chip Factory project located at 12 North 2nd St. and 161-163 Locust St. as follows:
 - i. A grant from Columbia Borough in the amount of \$650,000 subject to the following conditions:
 - a) Cimarron Investments, LLC shall use its best efforts to allow, wherever reasonably possible, the use of other existing bond or grant funds which may be available to the borough, as part of the borough's total \$650,000 contribution to the project.
 - b) All grant funds disbursed by the borough for this project shall be released in accordance with a draw schedule to be established hereafter by the borough and Cimarron Investments, LLC. providing for release of such funds upon the occurrence of certain financing or construction benchmarks for the project.
 - c) Obtaining a legal opinion which supports a position to legally provide for a grant of this project type.
 - ii. A real estate tax abatement program to provide for the calculation of borough real estate taxes based upon the current tax assessed value of the property for a period of ten years from the completion of the project.
13. The Committee on Community Development
- a. Consider approval for the Columbia Borough Planning Commission to draft a Retail Overlay Zoning District for consideration by Columbia Borough Council.
14. The Committee on Personnel
- a. Consider approval to accept the resignation of Greg Sahd as Columbia Borough Manager effective May 18, 2018.
 - b. Consider approval to appoint Rebecca Denlinger as Borough Manager effective June 11, 2018 subject to the terms and conditions identified in the October 2, 2017 employment offer letter.
15. The Committee on Public Works & Property
- a. Public Works Director & Wastewater Manager Report
 - b. Motion to approve Facilities Use Request submitted by Kelsey Miller, CHI St. Joseph Children's Health for a community BBQ to be held at the Columbia Market House on Wednesday, June 13, 2018 from 4:00 pm – 7:00 pm. A certificate of insurance has been provided.

16. The Committee on Public Safety
 - a. Reports: Police/Fire/Codes/Zoning, Planning, Food & EMA reports; Statistical Reports: SVEMS/CQRS; School Resource Officer Report.
17. The Committee on Municipal Legislation
18. The Committee on Parks and Recreation

III. Reports of Boards, Commissions, Authority, Solicitor, and Secretary/Treasurer

19. Solicitor
20. Secretary/Treasurer
21. Boards/Commissions/Authority
22. Reports from Council Members
 - a. Solicitor's opinion regarding 747-749 Walnut Street project.
23. Citizen Comments (Non-Agenda Items Only)
24. At 6:00pm on July 9, 2018 Council will hold an information session to receive information from its Borough Manager and Solicitor.

IV. Adjournment